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# CITY OF JERSEY VILLAGE, TEXAS

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## GOLF COURSE ADVISORY COMMITTEE NOTICE OF A MEETING

**November 13, 2023 at 5:30PM.**

**Civic Center Auditorium Municipal Center Meeting Room**  
**8502 Rio Grande. Jersey Village, TX 77040**

### AGENDA

- 1. Call to Order**
- 2. Approve Minutes from 9-11-23**
- 3. Citizen Comments**  
*Any person who desires to address the Golf Course Advisory Committee regarding an item on the agenda will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, the City staff and Committee Members are not allowed to discuss the subject. Each person is limited to five (5) minutes for comments.*
- 4. Items for Individual Consideration**
  - a. Old Business
  - b. Election of Committee Chair and Vice-Chair
  - c. Construction Updates and Construction Golf Operations Updates
- 5. Staff Briefings**
  - a. Golf Course Operations Report - *Matt Jones*
  - b. Golf Course Maintenance Report – *Wade Warms*
- 6. Future Agenda Item Request**
- 7. Next Meeting Date:**  
January 8, 2024
- 8. Adjournment**

I, Maria Thorne, Parks and Recreation Administrative Assistant, City of Jersey Village, do hereby certify that the foregoing notice was posted in a place convenient to the general public at City Hall on the 8 th of November, 2023 at 10:00 am.

Maria Thorne,  
Parks and Recreation Administrative Assistant

In compliance with the Americans with Disabilities Act, the City of Jersey Village will provide for reasonable accommodations for persons attending public meetings. Request for accommodations must be made to the Parks Administrative Secretary by calling 713-466-2174 forty-eight (48) hours prior to the meetings.

"Pursuant to Section 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun."

"Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly."

**GOLF COURSE ADVISORY COMMITTEE  
MINUTES OF MEETING  
September 11, 2023**

**1. Call to Order & Attendance**

Meeting was called to order at 5:30 pm by Greg Fair.

Eddie Martinez	<i>present</i>	Kevin Ross	
Greg Fair	<i>present</i>	Sheri Sheppard	
Jane Arnett	<i>present</i>	Matt Jones	
David L. Lock	<i>present</i>	Wade Warms	<i>present</i>
Ronald Schielke	<i>present</i>	Robert Basford	
Ceri Davies	<i>present</i>	Maria Thorne	<i>present</i>

**2. Approval of the 7-10-23 meeting minutes**

A motion was made to approve the minutes by Jane and was seconded by David.

**3. Citizen Comments**

None

**4. Items for individual consideration**

**a. Old business**

**b. 22-23 Budget Year Projects**

They brought out the tree professionals to cut down dangerous trees.

Completed the erosion control around the pond on number 14.

We have a new fountain on number 3 – but have not been able to run it because of the drought. Number 3 gets filled with rainwater. Could fill it but not with water restrictions. The fountain is going to keep the water aerated. We will be able to change colors and can put it on a schedule.

The short game area has been closed for a while. We are going to over-seed and re-open it. Will rebuild the practice area in the spring.

Jennifer mentioned that we have a fantastic team and we are very thankful for them.

The new golf carts will be here in March or April. Jennifer will find out if there are going to be speakers in the carts.

The big blue valve was mentioned, but there is no new development on it.

**c. Golf Course Clubhouse Update**

Jennifer said that the construction has been amazing. There is a video on the golf course Facebook page. We will have the cart path back on Wednesday.

In the meantime we had to get port-a-potties, and had to take food and drinks out to the golfers. Will not have to get all the carts out before construction gets started. They think that they can get the forms up by Halloween. Will lose access to the front of the cart barn for 3 to 4 weeks because they are pouring a parking lot there.

**5. Staff briefings**

**a. Golf Course Operations Report – Jennifer Johnson**

Jennifer reported that we have one month to go for the fiscal year and we are hoping to be at 2.45 Million this year. Hoping to not have a transfer for the first time from the general fund.

**b. Golf Course Maintenance Report – Wade Warms**

Wade said that this is one of the worst droughts that he has ever seen here. We are irrigating heavily and seeing the limitations in the system at this point. Have had to back off on watering due to the water restrictions. We are using city water because it is less expensive than pumping from the wells.

Things are getting better on the greens, but the drought and the irrigation leaks are causing challenges. We are finding about 3 or 4 leaks every week. The irrigation project did not involve replacing the pipes and fittings. The committee discussed possible ways to replace the pipes. May see about having a company come out to see what it would take. The pipes are splitting at the seams. We have not been doing any drainage work.

Wade talked about the new robot mowers. The big one is mowing fairways, the small ones are mowing the greens and tee boxes. We may get more robotic mowers.

**6. Future agenda items request**

None

**7. Next Meeting Date:**

September 11th at 5:30 pm at City Hall.

**8. Adjournment**

A motion was made to adjourn meeting by Jane and was seconded by Ronald. The meeting ended at 6:24 pm.



Jersey Village, TX

# Golf Course Monthly Financial Statements

## Group Summary

For Fiscal: 2023-2024 Period Ending: 10/31/2023

Category...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
<b>Fund: 11 - GOLF COURSE FUND</b>						
<b>Department: 80 - REVENUES</b>						
85 - FEE & CHARGES FOR SERVICE	2,401,500.00	2,401,500.00	202,027.82	202,027.82	-2,199,472.18	8.41%
96 - INTEREST EARNED	2,800.00	2,800.00	1,245.92	1,245.92	-1,554.08	44.50%
<b>Department: 80 - REVENUES Total:</b>	<b>2,404,300.00</b>	<b>2,404,300.00</b>	<b>203,273.74</b>	<b>203,273.74</b>	<b>-2,201,026.26</b>	<b>8.45%</b>
<b>Department: 81 - CLUB HOUSE</b>						
30 - SALARIES, WAGES, & BENEFITS	713,036.75	713,036.75	48,524.80	48,524.80	664,511.95	6.81%
34 - COST OF SALES	187,500.00	187,500.00	6,264.57	6,264.57	181,235.43	3.34%
35 - SUPPLIES	16,100.00	16,100.00	0.00	0.00	16,100.00	0.00%
45 - MAINTENANCE	2,700.00	2,700.00	1,438.49	1,438.49	1,261.51	53.28%
50 - SERVICES	37,490.10	37,490.10	377.34	377.34	37,112.76	1.01%
54 - SUNDRY	77,400.00	77,400.00	5,050.26	5,050.26	72,349.74	6.52%
55 - PROFESSIONAL SERVICES	3,500.00	3,500.00	0.00	0.00	3,500.00	0.00%
60 - OTHER SERVICES	26,000.00	26,000.00	30,206.64	30,206.64	-4,206.64	116.18%
97 - INTERFUND ACTIVITY	4,525.00	4,525.00	0.00	0.00	4,525.00	0.00%
<b>Department: 81 - CLUB HOUSE Total:</b>	<b>1,068,251.85</b>	<b>1,068,251.85</b>	<b>91,862.10</b>	<b>91,862.10</b>	<b>976,389.75</b>	<b>8.60%</b>
<b>Department: 82 - COURSE MAINTENANCE</b>						
30 - SALARIES, WAGES, & BENEFITS	590,576.68	590,576.68	37,595.69	37,595.69	552,980.99	6.37%
35 - SUPPLIES	172,700.00	172,700.00	32,008.46	32,008.46	140,691.54	18.53%
40 - MAINTENANCE--BLDGS, STRUC	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00%
45 - MAINTENANCE	23,500.00	23,500.00	0.00	0.00	23,500.00	0.00%
50 - SERVICES	8,280.00	8,280.00	0.00	0.00	8,280.00	0.00%
54 - SUNDRY	10,500.00	10,500.00	0.00	0.00	10,500.00	0.00%
55 - PROFESSIONAL SERVICES	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00%
97 - INTERFUND ACTIVITY	1,075.00	1,075.00	0.00	0.00	1,075.00	0.00%
<b>Department: 82 - COURSE MAINTENANCE Total:</b>	<b>813,631.68</b>	<b>813,631.68</b>	<b>69,604.15</b>	<b>69,604.15</b>	<b>744,027.53</b>	<b>8.55%</b>
<b>Department: 83 - BUILDING MAINTENANCE</b>						
35 - SUPPLIES	6,100.00	6,100.00	407.29	407.29	5,692.71	6.68%
40 - MAINTENANCE--BLDGS, STRUC	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00%
50 - SERVICES	25,000.00	25,000.00	2,946.81	2,946.81	22,053.19	11.79%
55 - PROFESSIONAL SERVICES	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00%
<b>Department: 83 - BUILDING MAINTENANCE Total:</b>	<b>42,100.00</b>	<b>42,100.00</b>	<b>3,354.10</b>	<b>3,354.10</b>	<b>38,745.90</b>	<b>7.97%</b>
<b>Department: 87 - GC CAPITAL IMPROVEMENT</b>						
70 - CAPITAL IMPROVEMENTS	32,000.00	32,000.00	0.00	0.00	32,000.00	0.00%
<b>Department: 87 - GC CAPITAL IMPROVEMENT Total:</b>	<b>32,000.00</b>	<b>32,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>32,000.00</b>	<b>0.00%</b>
<b>Department: 88 - EQUIPMENT MAINTENANCE</b>						
30 - SALARIES, WAGES, & BENEFITS	76,270.54	76,270.54	5,855.58	5,855.58	70,414.96	7.68%
35 - SUPPLIES	28,650.00	28,650.00	561.88	561.88	28,088.12	1.96%
45 - MAINTENANCE	13,000.00	13,000.00	0.00	0.00	13,000.00	0.00%
50 - SERVICES	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00%
97 - INTERFUND ACTIVITY	330,000.00	330,000.00	0.00	0.00	330,000.00	0.00%
<b>Department: 88 - EQUIPMENT MAINTENANCE Total:</b>	<b>448,920.54</b>	<b>448,920.54</b>	<b>6,417.46</b>	<b>6,417.46</b>	<b>442,503.08</b>	<b>1.43%</b>
<b>Fund: 11 - GOLF COURSE FUND Surplus (Deficit):</b>	<b>-604.07</b>	<b>-604.07</b>	<b>32,035.93</b>	<b>32,035.93</b>	<b>32,640.00</b>	<b>-5,303.35%</b>
<b>Report Surplus (Deficit):</b>	<b>-604.07</b>	<b>-604.07</b>	<b>32,035.93</b>	<b>32,035.93</b>	<b>32,640.00</b>	<b>-5,303.35%</b>



FY 2022-2023													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3525	2396	3043	2687	3141	3686	3805	3863	4334	4511	3457	3090	41538
Tournament Rounds	682	366	247	311	299	718	643	668	393	209	370	415	5321
Range buckets	2573	1634	1788	1753	2063	2351	2464	2471	2207	2024	1089	1750	24167
Unearned Revenue	1,112.70	1808.63	2089.79	320.02	5242.79	1010.24	3,556.28	1,196.52	4,271.05	2,422.57	3,804.05	3,107.62	29942.26
All Memberships	2,135.00	2,663.00	2,708.00	4,720.00	5,174.00	4,092.00	5,352.00	5,163.00	6,264.00	3,117.00	2,205.00	9,162.00	52,755.00
Green Fees	132,827.83	85,068.15	114,137.60	100,838.30	114,018.33	133,583.65	150,038.12	142,255.19	162,288.10	173,052.23	127,240.58	126,459.64	1,561,807.72
Tournament Fees	27,603.64	18,633.12	8,610.20	11,713.18	8,728.88	29,476.65	24,806.13	27,846.52	15,530.92	7,226.92	10,638.80	15,773.00	206,587.96
Range Fees	21,149.70	12,968.55	16,290.93	15,615.13	19,292.54	21,296.22	22,857.86	22,393.52	20,051.46	20,323.75	8,824.11	16,261.35	217,325.12
Club Rental	1,155.00	560.00	840.00	700.00	525.00	1,175.00	945.00	1,510.00	665.00	1,275.00	1,070.00	700.00	11,120.00
Sales of Merchandise	21,801.26	14,114.20	23,038.21	14,016.70	18,125.68	24,085.27	25,060.51	24,741.47	33,039.05	26,249.43	24,629.40	20,525.33	269,426.51
Concession Fees	7,376.22	4,725.66	4,660.36	4,660.10	4,674.17	7,290.75	7,154.99	6,990.82	7,614.92	6,925.69	4,333.40	4,978.02	71,385.10
Miscellaneous Fees	1,185.00	510.00	1,330.00	4,908.00	2,010.00	5,690.00	1,290.00	1,230.00	2,095.00	3,114.00	1,412.50	635.00	25,409.50
Total Income	216,346.35	141,051.31	173,705.09	157,491.43	177,791.39	227,699.78	241,060.89	233,327.04	251,819.50	243,706.59	184,157.84	197,601.96	2,445,759.17
Weather Totals	4RO/6WD/1CM/1H	4RO/6WD/1CM/1H	3RO/5WD/1C M/1H	8RO/7WD/	2RO/12WD/1 CM	1WD/1CM	2RO/2WD/2CM	3RO/2WD/2CM	2CM	2CM	2CM	2CM	7RO/13W/4CM/2H
Income Per Round	\$50.65	\$49.45	\$51.34	\$50.85	\$48.66	\$50.54	\$52.19	\$50.09	\$51.04	\$50.46	\$46.55	\$52.88	\$50.43

FY 2021-2022													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	2397	2623	3906	2991	2480	3650	4267	4246	4035	4380	3415	3471	41861
Tournament Rounds	372	478	179	385	360	528	803	437	397	264	320	447	4970
Range buckets	1585	1715	1766	1750	1590	2184	2801	1915	2014	1976	1721	2070	23087
Unearned Revenue	(556.33)	514.85	-5949.83	1,720.67	1612.93	-274.22	-575.20	58.13	538.58	-4,859.49	344.70	356.80	-7068.41
All Memberships	2,549.04	1,542.74	5,865.67	3,997.46	3,767.58	3,141.31	3,663.03	1,891.30	7,780.17	2,813.16	4,790.16	6,829.74	48,631.36
Green Fees	65,544.86	78,370.08	124,320.31	100,457.95	81,773.18	126,316.61	153,285.75	153,551.91	145,932.85	171,330.00	124,186.22	126,516.95	1,451,586.67
Tournament Fees	10,948.44	13,288.54	4,891.74	12,613.60	12,335.54	18,762.63	35,021.54	14,233.05	13,847.52	8,068.96	10,794.64	16,131.63	170,937.83
Range Fees	14,489.57	14,786.57	16,660.55	13,857.89	14,225.30	19,619.82	22,168.32	16,538.79	16,676.60	17,234.86	13,717.04	17,789.95	197,765.26
Club Rental	570.00	550.00	750.00	470.00	575.00	1,065.00	1,245.00	1,405.00	765.00	1,180.00	700.00	805.00	10,080.00
Sales of Merchandise	17,121.81	19,125.27	28,937.12	16,692.98	12,081.97	24,827.62	22,286.23	34,034.97	30,282.60	29,456.16	24,641.63	24,047.00	283,535.36
Concession Fees	4,234.29	4,478.32	4,472.80	3,616.67	3,428.00	5,717.07	7,183.73	6,065.59	6,009.66	6,473.69	5,195.28	6,061.12	62,936.22
Miscellaneous Fees	745.00	572.50	1,227.50	4,620.00	2,122.50	3,080.00	1,090.00	797.50	945.00	1,382.50	1,135.00	1,085.00	18,802.50
Total Income	115,646.68	133,228.87	181,175.86	158,047.22	131,922.00	202,255.84	245,368.40	228,576.24	222,777.98	233,079.84	185,504.67	199,623.19	2,237,206.79
Weather Totals		3RO/3W/1H	1RO/4WD/1H	4RO/5WD	3RO/9W	2RO/3WD/1CM	3WD/1CM	2WD/3CM	2CM	2CM		2W/2CM	
Income Per Round	\$41.05	\$42.30	\$44.37	\$45.12	\$44.56	\$47.72	\$47.79	\$48.39	\$48.39	\$50.63	\$48.29	\$49.12	\$46.88

FY 2020-2021													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	4199	3833	3206	3215	2280	3783	4087	2324	3072	2821	2836	2533	38189
Tournament Rounds	432	411	259	331	305	440	529	124	203	191	291	190	3706
Range buckets	2502	2139	1223	1788	1486	2241	2466	1307	1502	1498	1382	1258	20792
Unearned Revenue	(1,828.70)	-1677.03	-4123.64	2,577.07	2064.97	-958.42	206.90	-92.10	575.09	-127.91	-155.38	-27.46	-3566.61
Star Memberships	2,377.46	2,736.33	5,954.76	7,521.62	1,915.74	4,635.35	3,159.33	1,995.45	4,803.60	3,233.89	3,180.76	6,454.90	47,969.19
Green Fees	141,058.90	124,752.60	109,221.89	105,315.36	71,692.37	119,546.11	121,128.32	62,875.00	80,447.99	80,645.70	81,404.77	71,499.41	1,169,588.42
Tournament Fees	13,045.47	13,682.26	8,298.51	10,179.60	9,200.71	14,142.00	18,269.46	2,903.42	4,212.42	4,527.46	8,223.60	4,834.56	111,519.47
Range Fees	17,672.31	16,345.86	11,579.13	15,033.71	11,146.53	19,095.87	20,049.84	13,537.90	12,704.06	14,081.06	11,890.88	12,542.44	175,679.59
Club Rental	390.00	400.00	200.00	225.00	275.00	648.00	680.00	468.75	500.00	495.00	605.00	450.00	5,336.75
Sales of Merchandise	17,709.62	19,202.56	24,247.44	13,485.64	14,168.19	24,726.37	26,656.07	13,570.96	18,020.66	18,184.21	18,934.56	14,113.44	223,019.72
Concession Fees	6,097.49	4,843.35	3,944.58	3,819.87	2,830.15	5,123.29	5,450.52	3,378.74	4,157.36	3,740.46	3,714.91	3,334.53	50,435.25
Miscellaneous Fees	2,450.00	2,530.00	3,888.25	4,914.50	2,224.50	3,717.50	1,762.50	407.50	937.50	785.70	960.51	515.00	25,093.46
Total Income	198,972.55	182,815.93	163,210.92	163,072.37	115,518.16	190,676.07	197,362.94	99,045.62	126,358.68	125,565.57	128,759.61	113,716.82	1,805,075.24
Weather Totals	1RO/1CM	2RO/2W/1H	4RO/4W/1H	4RO/9W	7RO/7W	5W/1CM	1RO/4W/1CM	5RO/9W/5CM	3RO/5W	1RO/13W/1H	5WD	3RO/7W/	28RO/63W/ 8CM/3H
Income Per Round	\$42.85	\$42.83	\$46.57	\$43.14	\$43.15	\$44.28	\$42.03	\$39.68	\$36.94	\$40.66	\$40.21	\$39.40	\$42.03